



**RFB02 - End of Licence Report Form – for a licence to kill or take any wild birds or damage/destroy their eggs and nests for the purposes of preserving public health, public safety, air safety or preventing serious damage to agricultural interests and prevention of disease**

**Wildlife and Countryside Act 1981 (as amended)**

This form RFB02 must be submitted to NRW within 4 weeks of licence expiry

* The provisions of the Environmental Information Regulations 2004 affect the information on this report.
* The information provided by you will be processed by Natural Resources Wales in line with the GDPR Data Protection Principles. This will to enable us to process your application; to monitor compliance with any permit conditions; to process renewals, and to maintain the relevant public register.

We will process the information you provide in connection with the following:

* + Carrying out statistical analysis, research and development on environmental issues.
  + Preventing and investigating possible breaches of environmental law and taking any resulting action.
  + Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 and all other laws relating to access to information.

With this in mind, your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests we may be required to release information, including your personal information. Our response to such requests will be in accordance with the guidelines provided by the Welsh Government Code of Practice on Access to Information which can be found at [www.information.wales.gov.uk](http://www.information.wales.gov.uk)

For further information about the personal data collected and its use, if you have any concerns about the accuracy of personal data, or wish to exercise any of your rights under the above legislation you should contact:

1. Access to Information Officers, Natural Resources Wales, Tŷ Cambria, 29 Newport Road Cardiff CF24 0TP, or email [atiteam@naturalresourceswales.gov.uk](mailto:atiteam@naturalresourceswales.gov.uk) or telephone 0300 065 3000
2. The Information Commissioners Office help line can be contacted on 029 2067 8400 or at [www.ico.gov.uk](http://www.ico.gov.uk)

***We would also like to send you details about other topics we think may be of interest to you such as NRW news; services relating to environmental matters; asking for your feedback on our service; and more useful information.***

***If you consent to receiving further information from us, please tick the following box to confirm***

*Yes, I would like to receive additional information from NRW relating to environmental matters*

***Please note we may pass the information on to our agents or representatives to carry this out for us.***

*If you have any further queries or concerns, please contact* [*dataprotection@naturalresourceswales.gov.uk*](mailto:dataprotection@naturalresourceswales.gov.uk)*.  For further information on the processing of your personal details please see our* [*Privacy Notice page*](https://naturalresources.wales/privacy)

|  |  |
| --- | --- |
| **Licence Number** |  |

|  |  |  |
| --- | --- | --- |
| **Name of licensee** |  |  |
|  |  |  |
| **Address of licensee** |  | **Postcode:** |
|  |  |  |
| **Name of Authorised Person** |  |  |
|  |  |  |

1.a) Please add details of each action taken during the reporting period. You may add multiple actions if necessary, completing one column per species

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Action 1** | **Action 2** | **Action 3** |
| Species |  |  |  |
| Date of Action |  |  |  |
| Action Taken | Kill or take | Kill or take | Kill or take |
| Take, damage or destroy the nest of any wild bird | Take, damage or  destroy the nest of any wild bird | Take, damage or destroy the nest of any wild bird |
| Take or destroy an egg of a wild bird | Take or destroy an egg of a wild bird | Take or destroy an egg of a wild bird |
| Possess a wild bird  or egg (or any part) | Possess a wild bird  or egg (or any part) | Possess a wild bird  or egg (or any part) |
| Disturb any wild bird  (or dependant young)  included in [Schedule1](http://www.legislation.gov.uk/ukpga/1981/69/schedule/1) (WCA Act, 1981 as amended) when nesting | Disturb any wild bird  (or dependant young)  included in [Schedule1](http://www.legislation.gov.uk/ukpga/1981/69/schedule/1) (WCA Act, 1981 as amended) when nesting | Disturb any wild bird  (or dependant young)  included in [Schedule 1](http://www.legislation.gov.uk/ukpga/1981/69/schedule/1) (WCA Act, 1981 as amended) when nesting |
| Numbers of birds affected *(state chicks or adults)* |  |  |  |
| Numbers of nests affected |  |  |  |
| Number of eggs affected |  |  |  |
| County |  |  |  |
| Site OS Grid Reference (*please note for agricultural damage applications you must provide the RLR field numbers of the fields where the action has been taken or OS Grid References for each field)* |  |  |  |
| Site Name |  |  |  |

Please continue on further sheet(s) if necessary.

1.b) Please provide any additional information *(eg if chicks/adults killed the methods that were used)*

|  |
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|  |

1. c) If any additional non-lethal deterrent action was undertaken provide details of the action taken and effectiveness

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Location | Species | Deterrent action used | Effectiveness / other comments |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. d) Provide details of the additional supporting information you are submitting with this report form in the table below:

|  |  |  |
| --- | --- | --- |
| **Supporting Evidence** | **Name of document** | **Additional information** |
| Incident Log / Near miss Report |  |  |
| Site plan with nest details |  |  |
| Photographs |  |  |
| Other (please specify) |  |  |

2. I declare that the particulars given in Section 1 above are correct to the best of my knowledge and belief.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Licensee's signature** |  | **Date** |  |
| ***For electronic applications please insert an electronic signature above or place an ‘x’ in the box opposite to confirm agreement with the declarations above.*** | | | | |  | | --- | |  | |
|  | **Licensee's name in BLOCK LETTERS** |  | | |

Please return this completed form to:

**Species Permitting Team,**

**Natural Resources Wales, Maes y Ffynnon, Penrhosgarnedd,, Bangor, Gwynedd. LL57 2DW**

E-mail: [specieslicence@naturalresourceswales.gov.uk](mailto:specieslicence@naturalresouceswales.gov.uk)