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| **LICENCE APPLICATION FORM FOR DISTURBING MARINE EPS (CETACEAN, MARINE TURTLE, COMMON STURGEON)****THE WILDLIFE AND COUNTRYSIDE ACT 1981 (AS AMENDED), THE CONSERVATION OF HABITATS AND SPECIES REGULATIONS 2017 OR THE CONSERVATION OF OFFSHORE MARINE HABITATS AND SPECIES REGULATIONS 2017** |

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| **NOTES FOR GUIDANCE**Please read the following notes carefully.1. This is an application form to **disturb** cetaceans, marine turtles or common sturgeon for scientific or educational purposes. Licences can be granted under Section 16(3) of the Wildlife and Countryside Act 1981, Regulation 55 of the Conservation of Habitats and Species Regulations 2017, or Regulation 55 of the Conservation of Offshore Marine Habitats and Species Regulations 2017 depending on the species involved and their location, to allow people to carry out activities which would otherwise be illegal. Applicants must be able to demonstrate that they have a suitable amount of expertise to achieve the objectives of the proposed work.
2. All questions in this application form must be completed in full unless otherwise stated: failure to provide adequate information will delay the processing of your application. **Please note that it is also an offence to supply false information in support of this application**. Any further information you wish to provide should be appended on additional sheets. We aim to process applications within 30 working days of receipt of all the information requested. We cannot guarantee an earlier response.
3. Licences are normally issued for a one year period. Renewal of a licence, including any alterations to species, locations or activities may be requested by completing a renewal application form.
4. It is a condition of any licence issued that a full report of the work carried out under licence is submitted within four weeks of the expiry of the licence. You will be supplied with a licence report form on which to do this if granted a licence. Failure to do so may result in future applications being refused.
5. The information provided by you will be processed by Natural Resources Wales in line with the GDPRs Data Protection Principles. This will to enable us to process your application; to monitor compliance with any permit conditions; to process renewals, and to maintain the relevant public register.

We will process the information you provide in connection with the following: * Consultation with third parties who are relevant and responsible for responding to consultation requests from NRW to enable us to process your application
* Carrying out statistical analysis, research and development on environmental issues
* Providing public register information for enquiries
* Preventing and investigating possible breaches of environmental law and taking any resulting action
* Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004

**We would also like to send you details about other topics we think may be of interest to you such as NRW news; services relating to environmental matters; asking for your feedback on our service; and more useful information.****If you consent to receiving further information from us, please tick the following box to confirm** Yes, I would like to receive additional information from NRW relating to environmental matters □                       **Please note we may pass the information on to our agents or representatives to carry this out for us**If you have any further queries or concerns, please contact dataprotection@naturalresourceswales.gov.uk.  For further information on the processing of your personal details please see our [Privacy Notice page](https://naturalresources.wales/privacy)1. **Any information included in this application which the applicant considers to be in confidence for commercial or industrial reasons or to be the applicant’s intellectual property must be clearly marked as such.**

**vii. Applicants should note that a licence from NRW does not grant access or power of entry onto any land.**In this document “Natural Resources Wales” means the Natural Resources Body for Wales established by article 3 of the Natural Resources Body for Wales (Establishment) Order 2012. The Natural Resources Body for Wales (Functions) Order 2013 transferred the relevant functions of the Countryside Council for Wales, and functions of the Environment Agency and the Forestry Commission in Wales to the Natural Resources Body for Wales.   |

###### **PART A: Personal Details and Experience**

**NOTE**: **NRW will consider this application for a licence on the basis that it is our policy NOT to issue licences to disturb cetaceans as part of regular visitor passenger or eco-tourism boat trips. This does not apply to dedicated research trips funded through paying passengers. The licence for which you are applying shall only be issued therefore to permit the disturbance of cetaceans during approved data collection trips and will be issued subject to compliance with NRW’s protocols to minimise disturbance and for data management. In this application, details of boat operator as well as those collecting the data must be supplied.**

All questions relate to the person who will be the named licensee if a licence is granted under the Wildlife and Countryside Act, the Conservation of Habitats and Species Regulations 2017 or the Conservation of Offshore Marine Habitats and Species Regulations 2017. That person should complete and sign this form.

**Please complete in BLOCK CAPITALS. Please provide your full name, not initials.**

**1. Applicants Contact Details**

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| --- | --- | --- | --- |
|  | Title (Mr/Mrs/Miss/Ms) | Forenames(s) | Surname |
|  |  |  |
| Home Address*(including postcode)* |  |
| Telephone Number |  |
| Mobile Number |  |
| Personal Email address |  |
| Business Name |  |
| Business Address(including postcode) |  |
| Business Email Address |  |
| Business Mobile or Telephone Number |  |

**2. Who will provide the expertise during the licenced work, i.e. collect data / take photographs?**

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| Name: |  |

**3. Accredited Agent and Assistant Requests**

An **accredited agent** is a suitably qualified experienced person who is able to carry out work under a licence without the personal supervision of the licensee. To carry out work they must be in possession of a letter signed by the licensee appointing him or her as an accredited agent of the licensee for the purpose of the licence. At all times the licensee is fully responsible for all the work carried out under licence.

An **assistant** is employed by a licensee or his/her agent to work under their direct personal supervision at all times. A breach of the licence conditions by an accredited agent, assistant or helper may result in the revocation of your licence. If you propose to employ accredited agents please state what work they will be carrying out and their relevant experience. Please give their full names and addresses.

**Please ensure you complete 3b, 3c, 3d, 3e and 4 when applying to include accredited agents or assistants in your application.**

**3a. If you propose to employ accredited agents please give their full names and addresses.**

|  |  |  |
| --- | --- | --- |
| **Name** | **Postal Address** | **E mail Address** |
|  |  |  |

**3b. If you propose to employ assistants please give their full names and addresses.**

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| **Name** | **Postal Address** | **E mail Address** |
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**3c. If you propose to employ accredited agents or assistants please state what work they will be carrying out and their relevant experience**

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**3d. Please provide the name, address and vessel details of the boat operator being used to assist with this work:**

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**3e. Please give details of qualifications and experience in this field for all those who are requested to be covered by this licence, including boat operators and accredited agents.**

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**4. Wildlife Offence?**

Have you or your accredited agents or assistants ever been convicted of a wildlife offence?





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| If **YES**, please give details including the name of the person:  |
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**5. Have you held any type of relevant licence within the last 2 years? YES/NO\***

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| If ‘**YES**’ Please give your last licence number, details of the licensing authority who issued that licence and a copy of the licence: |
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If ‘**NO**’ please provide two references from individuals who are familiar with your work. They must be able to comment on your experience of working with the relevant species (or similar species) and your ability to use the methods and equipment you have proposed. Your referees must have held a similar licence within the last two years. **All references need to be completed on the reference form.**

###### **PART B: Application Details for European Protected Species**

**1. Please tick the main purpose behind the licensable elements of your work.**

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|[ ]  Science or education |
|[ ]  Ringing and marking, or examining any ring or mark |
|[ ]  Conserving wild animals or introducing them to particular areas |
|[ ]  Photography\* |

**\* Please specify**

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|[ ]  Photo-identification |
|[ ]  General photography |
|[ ]  Filming |

**2. Please specify your target species**

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|[ ]  Bottlenose dolphin |
|[ ]  Risso’s dolphin |
|[ ]  Common dolphin |
|[ ]  Other (please specify): |

**3. It would also help us if you could identify any opportunist species for which data could be collected.**

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**4. Is it likely you will be disturbing a group of individuals during the exercise of your licence? YES/NO\***

**5. Please state the time period in which the proposed activities will be carried out:**

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**PART C: Possession of protected material**

Complete only if you wish to **temporarily** take, control or possess derivatives. If you wish to **permanently** possess an animal or its derivatives you must apply separately.

**1. If you are applying for a licence only to possess derivatives, state how and when the animal came into your possession.**

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**2. Please state under what conditions and for how long derivatives will be kept.**

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**3. Please state the nature of the derivative.**

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**4. Please state the number of specimens**

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**5. If the derivative will not be retained what method of disposal will be adopted. If any derivative will be passed on to a third party give the reason why and their contact details.**

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**6. Please state if, and under what appendix, any of the species you wish to sell are listed under CITES.**

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**PART D: Details of work for Part B above**

**1. Please confirm (by placing an x in the box/boxes) the area in which you wish to operate and the distance offshore.**

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| **Area** | **X** | **Area** | **X** |
| North Wales coast (Dee Estuary to Menai Strait) |[ ]  Aberystwyth to Strumble Head |[ ]
| Anglesey |[ ]  Pembrokeshire Islands |[ ]
| Menai Strait to Porth Dinllaen |[ ]  Celtic Deep |[ ]
| Bardsey Island |[ ]  Strumble Head to St Anne’s Head |[ ]
| Porth Dinllaen to Sarn Badrig |[ ]  St Ann’s Head to Severn Estuary |[ ]
| Sarn Badrig to Aberystwyth |[ ]   |  |

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| **Distance offshore** | **X** |
| Inshore marine area (0 to 12 nautical miles) |[ ]
| Offshore marine area (over 12 nautical miles) |[ ]
| If your activity is in the **inshore marine area**, please specify the distance from land: |  |
| 1-3 km |[ ]
| 3-5 km |[ ]
| 5-12 km |[ ]
| Beyond 12 km |[ ]

**2. Natural Resources Wales (NRW) may wish to monitor the work you carry out. Is the boat operator willing to allow NRW staff access for this purpose?**





**3. Please state whether the work is likely to extend into future years so that NRW is aware of the scale of the proposed work.**

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**4. Please explain the need to carry out the proposed work and the objective of your activities.**

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**5. Where licences are issued for scientific purposes it is important that the data collected is used to increase scientific knowledge. Please state how the data you collect will be used and where it will be lodged.**

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**6. Cetaceans, marine turtle and common sturgeon are European Protected Species. You therefore should confirm how your proposed actions will not be detrimental to the maintenance of population of the species concerned at a favourable conservation status within their natural range and please also provide a statement as to why there is no satisfactory alternative to the issue of this licence to permit the proposed activities.**

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**7. Please confirm with an x which of the following supporting information is submitted with your application.**

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|[ ]  Survey/monitoring report |
|[ ]  Specification for research project |
|[ ]  Other (please specify): |

Any **further information** you wish to provide in support of your application should be appended on additional sheets. For example, if the work forms part of a scientific project, it will help your application if you provide a description of the methods with a detailed timescale. However, all questions on the application form must be completed in full.

**PART E: Declaration**

WARNING: NRW can modify or revoke any licence that may be issued but this will not be done without good reasons for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false or incorrect information had been provided on this form or any enclosures that resulted in the issue of a licence.

Applicants should note that it is an offence under Section 17 of the WCA and under regulation 59 of the Conservation of Habitats and Species Regulations 2017 or Regulation 57 of the Conservation of Offshore Marine Habitats and Species Regulations 2017 to knowingly or recklessly provide false information in order to obtain a licence.

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|[ ]  I understand that failure to comply with any conditions included on any licence granted in respect of this application may constitute an offence. |
|[ ]  I have read the notes for guidance at the front of this form. |
|[ ]  I declare that the particulars given in this application and accompanying documents are correct to the best of my knowledge and belief, and I apply for a licence in accordance with these particulars. |
|[ ]  If a licence is granted I agree to send to NRW a written report of the licensed activities within four weeks of the expiry of the licence. |

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| Signature:  | Date: Click or tap to enter a date. |
| *For electronic applications please insert an electronic signature above or place an X in the box opposite to confirm agreement with the declarations above.* | [ ]  |
| Name in BLOCK LETTERS: |