

Water quality – Application for consent for a controlled activity within the River Dee Water Protection Zone



Water Resources Act 1991, Section 93 and 96, Water Protection Zone (River Dee catchment) (Procedural and Other Provisions) Regulations 1999 and Designation Order 1999

You must read through the guidance notes before you fill in this form.

The notes set out, amongst other things:

- the background to the River Dee Water Protection Zone;
- the legal requirements; and
- what sites, activities and substances the legal requirements apply to.

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Part A What you are applying for

What are you applying for?

- A new consent
- To vary an existing consent
- DPZ number of the existing consent _____
- To transfer an existing consent to you
- DPZ number of the existing consent _____

Please read through this form and the guidance notes and fill all the following sections.

Part B The applicant

B1 Details of the person or organisation applying for the consent

B1.1 Type of applicant

Tick the relevant box below to tell us what type of applicant you are (an individual, a public body (for example, a local authority or NHS trust), a company registered at Companies House, a company not registered at Companies House, a partnership registered at Companies House, a partnership not registered at Companies House, a charity or a club) and give the details asked for.

- a An individual**
- Your full name
- Title (Mr, Mrs, Miss and so on) _____
- First name _____
- Last name _____
- b A public body**
- Name of public body _____

Part B The applicant, continued

Name of the person authorised to sign on the public body's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Job title _____

c A company registered at Companies House

Registered name _____

Registration number _____

Name of the person authorised to sign on the company's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Job title _____

d A company not registered at Companies House

Company's name _____

Name of the person authorised to sign on the company's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Part B The applicant, continued

Job title

e A partnership registered at Companies House

Registered name

Registration number

Name of the person authorised to sign on the partnership's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Job title

f A partnership not registered at Companies House

Trading name

Name of the person authorised to sign on the partnership's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Job title

We also need the names and addresses of all partners. Provide this information in a separate document labelled B.1f.

g A charity

Charity's name

Registration number

Name of the person authorised to sign on the charity's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

We also need the names and addresses of all trustees. Provide this information in a separate document labelled B.1g.

h A club

Club's name

Name of the person authorised to sign on the club's behalf

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

We also need the names and addresses of all trustees. Provide this information in a separate document labelled B.1h.

Part B The applicant, continued

B1.2 Applicant contact details

Give the address that you want the consent to be registered to if your application is successful. For companies and partnerships registered at Companies House, this must be the registered address.

Address

Postcode _____

Contact numbers, including the area code

Phone _____

Mobile _____

Email _____

B2 Details of the person we should contact about your application

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Position

Address

Postcode _____

Contact numbers, including the area code

Phone _____

Mobile _____

Email _____

Part C The catchment control site

C1 What is the site's name, address and national grid reference?

Site name

Address

Postcode

National grid reference for the site
(for example, ST 12345 67890)

Emergency phone number

C2 What activities do you carry out at the site?

Provide a very brief description of the activities at the site.

C3 Map and plan

You must send us the following map and plan of the site.
Please label the map and plan as explained below.

- C3.1** A general map of the local area showing the site boundary marked in red. Label the map C3.1 – Site map.
- C3.2** A detailed plan of the premises, showing the site drainage and where the controlled substances are stored and handled. Label the plan C3.2 – Site plan.

See the guidance notes for further details.

Part D The controlled substances

D1 What controlled substances will you keep at the site?

In the following table, provide details of all the controlled substances you have on the site at any time.

If you prefer, you can provide a separate document giving details of the controlled substances, as long as you provide all the information asked for in the table. If you are providing a separate document, label it D1.

Are you providing details in a separate document?

Yes

No

D2 You must provide Material Safety Data Sheets (MSDS) for each controlled substance. Label each sheet D2.1 (for substance 1), D2.2 (for substance 2) and so on. If you are applying for a large number of different substances you can send electronic copies of the sheets. To arrange this, contact the River Dee Water Protection Zone Consenting Officer.

Part D The controlled substances, continued

	A	B	C	D	E	F	G	H	I	J	K	L
	Trade name of the product	Chemical name (for example, sodium hydroxide, hydrochloric acid)	Common name (for example, caustic soda, muriatic acid)	Chemical abstract service number (for example, 12345-67-8)	Concentration (for example, 10%)	Container material and type (for example, metal drum, plastic IBC, glass vial)	Container volume (for example, 500 kilograms, 1000 litres)	Number of containers	Maximum amount that could be held (container volume multiplied by the number of containers)	Type of enclosure (for example, on a drip tray in a building, within a concrete bund)	Use (for example, stored for distribution, used in manufacturing cleaning products)	(Only fill in this column if you are applying to vary an existing consent.) For variations to existing consent: state either 'new substance', 'same volume', 'increased volume' or 'reduced volume' (see guidance).
Substance 1												
Substance 2												
Substance 3												
Substance 4												
Substance 5												
Substance 6												
Substance 7												
Substance 8												
Substance 9												
Substance 10												

Part D The controlled substances, continued

	A	B	C	D	E	F	G	H	I	J	K	L
	Trade name of the product	Chemical name (for example, sodium hydroxide, hydrochloric acid)	Common name (for example, caustic soda, muriatic acid)	Chemical abstract service number (for example, 12345-67-8)	Concentration (for example, 10%)	Container material and type (for example, metal drum, plastic IBC, glass vial)	Container volume (for example, 500 kilograms, 1000 litres)	Number of containers	Maximum amount that could be held (container volume multiplied by the number of containers)	Type of enclosure (for example, on a drip tray in a building, within a concrete bund)	Use (for example, stored for distribution, used in manufacturing cleaning products)	(Only fill in this column if you are applying to vary an existing consent.) For variations to existing consent: state either 'new substance', 'same volume', 'increased volume' or 'reduced volume' (see guidance).
Substance 11												
Substance 12												
Substance 13												
Substance 14												
Substance 15												
Substance 16												
Substance 17												
Substance 18												
Substance 19												
Substance 20												

Part E Processes at the site, and the safety and emergency procedures

E1 Operations at the site

Provide a description of:

- the processes carried out at the site;
- the major items of equipment you will use, including the volume of controlled substances used in any major manufacturing equipment; and
- the scale of operations.

If this application is to vary an existing consent, explain any changes to the existing arrangements.

If you prefer, you can provide this information in a separate document. If you are providing a separate document, label it E1.

Are you providing details in a separate document?

Yes

No

Part E Processes at the site, and the safety and emergency procedures, continued

E2 Emergency procedures

Provide a description of the processes or activities which could result in a controlled substance being released and polluting the environment (for example, when chemicals are delivered, materials are handled or substances are stored).

Also describe the emergency procedures you have in place for the site, such as measures to:

- make sure such incidents do not take place; and
- control such incidents (for example, spill kits, absorbent material and drain covers).

If this application is to vary an existing consent, explain any changes to the existing arrangements.

If you prefer, you can provide this information in a separate document. If you are providing a separate document, label it E2.

Are you providing details in a separate document?

Yes

No

Part F Payment

How are you paying the application fees?

(See the guidance notes for instructions on how to pay.)

Cheque	<input type="checkbox"/> Amount £ _____ Cheque number _____ Reference number _____
Credit or debit card	<input type="checkbox"/> Amount £ _____ Reference number _____
Electronic transfer (for example, BACS)	<input type="checkbox"/> Amount £ _____ Reference number _____

Part G Data protection

We will process the information you provide so that we can deal with your application, make sure you keep to the conditions of the consent and keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

Part H Confidentiality

Do you want any part of this information to remain confidential?

Yes

No

If yes, with this application form you must provide a separate sheet setting out the information you want to be kept confidential and the reasons for this. Label that sheet H1.

We will assess your request and confirm to you whether it meets the criteria for confidentiality.

Part I Checklist

Tick all the separate items enclosed with this application.

If you are a partnership not registered at companies house, details of all other partners (labelled B1.f)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you are a charity, details of all trustees (labelled B1.g)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you are a club, details of all trustees (labelled B1.h)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Map showing drainage on the site's boundary outlined in red (labelled C3.1 – Site map)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Plan showing drainage on the site and the location of chemicals on the site (labelled C3.2 – Site plan)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Details of controlled substances held on the site (labelled D1)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Material Safety Data Sheets (MSDS) of controlled substances held on site (labelled D2.1, D2.2 and so on)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Description of the operations at the site (labelled E1)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A description of emergency procedures (labelled E2)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If paying the application fee by cheque:		
Cheque for £50	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Cheque for £250	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Letter explaining why you want certain information to be kept confidential (labelled H1), if this applies	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Important: We cannot process this application if you do not provide all of the information we need and pay the correct application fee.

Part J Declaration

Please see the guidance notes to find out who is authorised to sign this form. If more than one person has to sign, make enough copies of this page for everyone to sign one.

It is an offence to make a false statement when applying for a new consent or to transfer or vary an existing consent.

By signing below, you are declaring that as far as you know and believe the information given in this application, and any map, extra information sheets and supporting documents, are true.

Signature

Name

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Position

Today's date (DD/MM/YYYY)

Send this form and any other documents we need to:

River Dee Water Protection Zone Consenting Officer
Natural Resources Wales
Chester Road
Buckley
Flintshire
CH7 3AJ.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.



For River Dee Water Protection Zone Consenting Officer use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes Amount received

£