



## Quick action flood plan

To be used in conjunction with pre-existing School Emergency Fire & Evacuation Plans to provide guidance and support to your school during the event of a Flooding Emergency. Also to be used in conjunction with your schools' Health & Safety and Security Policies.

**Flood warning trigger**

**Flood warning alarm**

**Location of first aid kit**

**1. Activate:**                      Activate your School Emergency Flood Plan

**Person(s) responsible for activation of emergency School Flood Plan:**

**2. Contact:**                      Contact Floodline / Local authority / Emergency services for up to date information. Call 999 if anyone is trapped or in danger, await instructions from emergency services

**Floodline:** 0345 988 1188

**Local radio station:**

**Local council:**

**Local police:**

**Emergency services:**

**Insurance company & policy number:**

**Utilities:**

**Electricity:**

**Gas:**

**Water:**

This is a working document and it is advised that it is amended accordingly. If you require any help to complete this plan please call Natural Resources Wales on 03000 65 3000.

**3. Evacuate away from flood location to:** (ensure that this area is not affected by flood)

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**4. Pre-flood actions:** (e.g. move electrical equipment, hazardous materials) etc

Action	Details

**5. Flood response actions:** (Overall coordination of School Flood Plan, consideration of vulnerable persons etc)

Name	Contact details	Flood responsibility	Agreed

Flood Warnings are issued by Natural Resources Wales and weather warnings may be given by the MET Office. These warnings may either come directly to schools, or through other agencies. Where a risk of flooding warning is given to your school, the predicted extent of the flood and the amount of time available before it arrives will determine the course of action to be taken.